

**STAFFORD COUNTY - HISTORICAL COMMISSION**  
**MEETING MINUTES - MAY 2, 2013**

---

**CALL TO ORDER**

Type Meeting	Date	Day	Time	Location	By
Regular	May 2, 2013	Thursday	3:10 PM	Conference Room ABC	Anita Dodd - Chairperson

---

**ROLL CALL**

**STAFF MEMBERS PRESENT**

Members	Present	Absent		Staff	Title	Department
Ann Best-Rolls	✓			Kathy Baker	Assistant Director	Planning & Zoning
Richard Chichester	✓			Terry Baxley Morton	Commission Clerk	
Jane Conner		✓				
Anita Dodd	✓					
Barbara Kirby	✓					
Ken Pitts		✓				
David Rodriguez <sup>MD</sup>		✓				

---

**NEW BUSINESS**

*Topic: Ferry Farm Historic District - Removal - Update/Discussion.*

*Information:*

- Anita Dodd said the topic is more for the ARB but she wanted the Commission to be abreast of the change
- still on the National Registry of Landmarks
- they no longer want to be reserved as a historic resource overlay district
- Anita Dodd said she does not have an issue there is an easement on the property - there is a signed formal agreement with the NPS
- anything on the property is subject to Section 106 so they're still required to follow all preservation rules and laws
- they are conducting newer impressive interpretations on the property
- Kathy Baker said the ARB and the Historical Commission will still be consulting parties to the process and will still be able to make comments
- the process has been under way for quite a long time

*Action:*

- it will go before the Planning Commission for public hearing on May 8<sup>th</sup> it will then go before the Board of Supervisors

---

**UNFINISHED BUSINESS**

*Topic: Annual Historic Preservation Awards - Update.*

*Information:*

- Glenn Trimmer will not be able to attend the Board meeting on May 21, 2013 to receive his ward - he asked Ken Pitts to accept the award in his place
- it was reiterated that the Board will only allow 7-10 minutes for the entire presentation
- the Commission requested the Clerk send invitations to the School Board
- the Commission finalized design of the plaques
- refreshments were finalized
- the Commission appointed Anita Dodd to present the awards

*Action:* place the order for the plaques

---

**APPROVAL OF MINUTES**

*Topic: Historical Commission Regular Meeting Minutes for March 7, 2013.*

*Results:*

Barbara Kirby motioned, seconded by Richard Chichester, to approve the Meeting Minutes for March 7, 2013 with a minor correction. The motion carried 4 - 0 with 3 absences.

*Action:* Clerk will post approved minutes on the Commission's web page, and print the document for the Chair and the Secretary to sign at the next monthly meeting.

---

---

*DISCUSSION*

*Topic: Stafford Civil War Park - Grand Opening.*

*Information:*

- Ann Best-Rolls attended the opening towards the end of the day
  - she said @ 900 people went through the park
  - people were showing up later in the day after attending children's week-end sports activities
  - the children's tent looked good with a lot of activity
  - M.C. Moncure, Tourism Manager, was interviewing people and photographing the event
  - the event was not in the Free Lance-Star newspaper the next day
  - the Commission said the park is beautiful
  - a couple members of the Commission thought a picnic pavilion would be nice in addition to picnic tables that are currently available
  - Richard Chichester said it was extremely well done
- 

*CONTINUATION*

*Topic: Falmouth Intersection - Master Interpretive Plan - Update.*

*Information:*

- Kathy Baker said she talked to the contractor
- they have compiled all of the stakeholder's interviews and draft information
- they hope to get a draft with their recommendations to staff
- the contractor has been working with VDHR behind the scenes to gather all the necessary information
- they are planning on another visit to Falmouth
- staff should hear more next month
- Kathy Baker thinks they will have a public meeting after completion of the draft recommendations
- the contractor's original with an extension is up the end of next June

*Action:* staff has another year to complete the MIP

---

*REPORTS BY COMMISSION CHAIRPERSON*

*Topic: MOA for Quantico Marine Corps Base*

*Information:*

- Anita Dodd has been working with the archeologist
- the Commission had expressed an interest in being a consulting party on cultural resources management issues that arise on the base in relation to the County
- the MOA is a guideline on how cultural resources should be treated, studied, recorded - how information is kept when an issue arises - when cultural resources is going to be compromised, impacted or changed in some way
- she said it's a pretty standard document - she doesn't see anything in it that's out of the ordinary - staff at Quantico asked the Commission's input and suggestions if any - she said if there aren't any she will tell staff at Quantico to proceed
- she said if the Commission agrees to be a consulting party it will be listed in the back of the MOA with the others, giving the Commission the opportunity to review any projects

*Action:* Ann Best-Rolls motioned, seconded by Barbara Kirby, to move forward with the Commission serving as a consulting party for cultural resource issues at Quantico Marine Corps Base that are pertinent to Stafford County. The motion carried 4 - 0 with 3 absences.

---

*Topic: Former County Jail - Demolition*

*Information:*

- Anita Dodd asked for a report on the property to have the information when the building is demolished
- Kathy Baker said the County already has most of the information - the original floor plans - photographs - histories
- all the information needs to be assembled in a report form - it can be readily available for study if necessary
- the ARB has a COA for demolition - Kathy Fox, Construction Manager, Public Works, is the project manager

---

*REPORT BY COMMISSION MEMBER*

*Topic: Sherwood Forest*

*Information:*

- Richard Chichester has established a repoir with the developer, owners, and the attorney that represents the owners - he said they have been very cooperative regarding preserving the former plantation and some of its surrounding structures
- he told the group that the Commission would like them to come speak at one of its meetings about the former plantation and their objectives, plans and what has already been completed
- he asked the Commission if it thought the invitation was premature - the Commission suggested some time in the fall
- Kathy Baker said the group has recently scheduled meetings with the County regarding rezoning the property
- she said staff has made sure the group is aware that the Commission wants to be involved in the process
- Richard Chichester said it is difficult to reach the owners
- Ann Best-Rolls said Martha Washington should be on that 400 acres - she is the mother of the founder of our Country
- she said as a daughter of a veteran, a wife of a veteran, a descendant of an American Revolutionary, first families of Virginia, and first generation right there in Jamestown, it's going to be a hard thing to watch
- Richard Chichester said he agrees

---

*ADJOURNMENT*

The meeting adjourned at 3:50 PM.

---

---

Anita Dodd - Chairperson

---

Barbara Kirby - Secretary